

EXHIBIT B

TITLE VI

POLICY STATEMENT

It is the policy of Town of Perinton to prevent and to eliminate discrimination in all of its operations and services as well as all aspects of employment. All Town Department Offices shall implement their programs, services and activities so that no person is subjected to unlawful discrimination based on race, creed, color, gender, age, national origin, religion, disability, sexual orientation, marital status or Vietnam-era veteran status.

This policy fully incorporates throughout all of the Town of Perinton's operations the requirements of applicable State and Federal laws and executive orders to prohibit any discriminatory practices, procedures and policies. All administrators, managers, supervisors and employees are directed to comply with these laws and orders.

The Town of Perinton's Civil Rights Policy reflects the Town's firm commitment to achieving equal opportunity in all programs, services and activities for which the Town has direct and oversight responsibilities; and to achieve a workplace free from discrimination, where all employees have an equal opportunity to improve their employment status.

A handwritten signature in cursive script that reads "Michael Barker".

Michael Barker, Town Supervisor

EXHIBIT C

COMPLAINT PROCEDURE

How to file a Title VI Complaint with the Town of Perinton

A Title VI complaint form can be obtained directly from the Town Clerk, 1350 Turk Hill Road, Fairport, New York 14450, or by downloading the form directly from Town of Perinton's website: <http://www.perinton.org> (A-Z Non-Discrimination & Services)

In addition to the complaint process at the Town of Perinton, complaints may be filed directly with the:

Federal Transit Administration
FTA Region 2 Office
One Bowling Green
Room 429
New York, New York 10004-1415
Telephone (212) 668-2170, Fax (212) 668-2136

Complaints must be filed within 180 days following the date of the alleged discriminatory occurrence and should contain as much detailed information about the alleged discrimination as possible.

The form must be signed and dated, and include your contact information. Contact Robert M. Place, Title VI Coordinator, (585) 223-0770 number with questions.

NOTE: If information is needed in another language or an interpreter is needed, contact the Town Clerk by phone at (585) 223-0770 or in person at 1350 Turk Hill Road, Fairport, New York 14450 during normal business hours, Monday through Friday, 9:00 a.m. until 5:00 p.m.

**Town of Perinton
Department of Public Works**

Title VI Complaint Form

Name _____
Address _____ City _____ Zip _____
Telephone: Home _____ Work _____ Cell _____

Basis of Complaint

- Race
- Color
- Sex
- National Origin
- Age
- Disability (ADA)
- Low-Income
- Limited English Proficiency

Who allegedly discriminated against you?

Name _____
Address _____ City _____ Zip _____
Telephone _____

If an organization, what is its name?

Name of Organization _____
Address _____ City _____ Zip _____
Telephone _____
Name of Contact _____

How were you discriminated against?

Where did the alleged discrimination occur?

Date/s and times discrimination occurred?

First time _____

Second time _____

Third time _____

Were there any other witnesses to the discrimination?

Name	Title	Work Telephone	Home Telephone

What can the Department do to resolve the complaint?

Have you filed your complaint with anyone else?

Who _____

When _____

Complaint number, if known _____

Do you have an Attorney in this matter?

Name _____

Address _____ City _____ Zip _____

When did you acquire _____

Signed _____ Date _____

Mail to: Title VI Coordinator
Town of Perinton
1350 Turk Hill Road
Fairport, New York 14450 or
Phone (585) 223-0770 Email: rplace@perinton.org

NOTE: If assistance in completing this form is needed, contact Perinton Town Attorney, by phone at (585) 223-0770 or in person at 1350 Turk Hill Road, Fairport, NY 14450 during normal business hours, Monday through Friday, 9:00 a.m. until 5:00 p.m.